

CARMEL PLACE
— ESTATES EAST —
HOMEOWNERS ASSOCIATION

October 24, 2022

Notice of Annual Election Meeting of the Members
Thursday, November 3, 2022 at 6:30p.m.
4811 Carmel Place
Colleyville, TX 76034

Dear Homeowner(s),

As the Managing Agent for **Carmel Place Estates East Homeowners Association, Inc.**, we are pleased to announce that the Annual Meeting of the Members has been scheduled for **Thursday, November 3, 2022, at 6:30 p.m.** The purpose of this meeting is to elect three (3) members to the Board of Directors, Discuss Association Business, and transition the Association from the Declarant to the Homeowners.

Enclosed in this packet you will find the agenda and a proxy. **Even if you plan on attending, it is important that you return your proxy as unforeseen circumstances may occur, preventing you from being able to attend. The Annual Meeting of the Members cannot be held unless quorum requirements are met, either in person or by proxy. If a meeting must be recalled for a later date, the Association incurs additional costs for securing a venue, printing, mailing of meeting notice, etc. You may assign your proxy to a Member of the Board or to a neighbor of your choice who will be in attendance.**

Date: Thursday, November 3, 2022
Time: 6:30 pm – 7:30 pm
Location: 4811 Carmel Pace
Colleyville, Texas 76034

All documentation enclosed will be posted to the Association's website. Only the Owner of record or the proxy holder may cast votes. It is very important that all documents are returned to your Association Manager by or before the deadline mentioned above.

Please Note: Floor Nominations and Write-in's Candidates will be accepted for an election meeting held in person. **There will be counted voting during the meeting only.** The board members will be announced during the meeting. For any questions, please contact us via the "Contact Us" tab on the Association's website.

Sincerely,

Essex Association Management, L.P., Managing Agent
On behalf of Carmel Place Estates East Homeowners Association, Inc.
cc: HOA File
Enclosures: Draft Agenda, Proxy

Essex Association Management, L.P.
1512 Crescent Drive, Suite 112
Carrollton, TX 75006
Phone: (972) 428-2030 Fax: (469) 342-8205
www.carmelplacestateshoa.com